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# PERSON IN CHARGE

## Demonstration of Knowledge

*The Ohio Food Code requires a Person in Charge (PIC) must be present in a food facility during all hours of operation. The PIC can be any food employee in the facility with acceptable food safety knowledge. A food facility cannot operate without a PIC present in the facility. Knowing and practicing safe food handling is important to preventing foodborne illnesses.*

### What does a Person in Charge need to know?

1. Why proper hand washing and personal hygiene are important in preventing foodborne illnesses
2. Symptoms of foodborne illnesses
3. When to exclude or restrict a food employee from working with food and/or warewashing
4. Why time and temperature controls are important to prevent foodborne illness, including:
  - A. Cooking times and temperatures
  - B. Cooling times and temperatures
  - C. Cold and hot holding temperatures
  - D. Reheating times and temperatures
5. How to prevent foodborne illness from cross contamination and bare hand contact with ready-to-eat foods
6. Explain proper cleaning and sanitization methods of utensils and food contact surfaces
7. Describe hazards of consuming raw or undercooked animal products
8. Know the 7 common food allergens
9. Identify the source of water and methods used to prevent cross connections
10. Identify poisonous or toxic chemicals in the food facility and guarantee the safe storage, disposal and use of these chemicals
11. Explain compliance with the facility's HAACP plan, if plan is required

### What are the duties of a Person in Charge?

1. Understands and operates their facility in accordance with the Ohio Uniform Food Safety Code
2. Ensure all perishable (TCS: Time/temperature control for safety) foods are cooked, cooled, and held at proper temperatures within correct time frames
3. Check to make sure all utensils and equipment are properly cleaned and sanitized
4. Excludes or restricts all food employees as needed
5. Verify that employees are properly washing hands and wearing gloves when handling ready-to-eat foods